
FIP Rules of Procedure

BU-C2: HØST MADSEN MEDAL

Purpose of the Award

The Høst-Madsen Medal is conferred biennially in honour of Dr Erik Høst-Madsen, an eminent past-President of FIP. It is awarded to a distinguished research-active scientist who has made significant and outstanding contributions to the diverse field of pharmaceutical sciences. Generous support for the award of the Medal is provided by Danmarks Apotekerforening, the Association of Danish Pharmacies.

Specific Eligibility Criteria

FIP membership is not a requirement for Høst-Madsen Medal nominees. A person who is serving on the FIP Bureau, the BPS ExCo, the BPP ExCo, or the FIPeD ExCo is not eligible for nomination during his/her term of office.

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Award Committee

Nomination and selection of qualified Høst-Madsen Medal candidates shall be guided by the Award Committee composed of 8 internationally recognised scientists in disciplines relevant to the pharmaceutical sciences, each serving a non-renewable term of 4 years. FIP membership is not a requirement to qualify for this Award Committee. New members are proposed by current Award Committee members and the Executive Committee of the FIP Board of Pharmaceutical Sciences (BPS ExCo). The composition of the Award Committee should reflect a global balance of pharmaceutical sciences research areas and will be approved by the BPS. To maintain a contemporary focus, 4 committee members will be replaced every 2 years. The Chair of the Award Committee is appointed by the BPS ExCo and is responsible for administrative oversight of all committee activities.

Nomination of Candidates

Calls for nominations, accompanied by a list of past recipients of the award, will be made in October/November of every even year via the FIP



communication network to each member of the Bureau, each member of the Board of Pharmaceutical Science (BPS), and to all affiliated organisations of the Federation.

Nominations must be submitted in writing to the Chair of the Award Committee (with a deadline to be determined by FIP-BPS leadership on each occasion) and must contain the following information:

- a. Curriculum Vitae of the proposed nominee (in English, detailing education, research and professional experience, honors/awards, publications/patents, and invited presentations)
- b. A concise statement summarizing the reasons why and how the nominee meets the selection criteria for this award (in English, not exceeding two A4/letter pages). A broad international view should be taken in proposing nominees.
- c. Name, address, e-mail and telephone number of the nominee
- d. Name, address, e-mail and telephone number of the individual/group making the nomination
- e. A recent, high quality colour photograph of the nominee (i.e., passport type)

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Separate nominations are required if the same individual is being nominated for more than one award. The same nominators may nominate more than one individual.

All nominations will be acknowledged and are kept confidential.

Selection of the Awardee

The Award Committee will review received nominations at its first meeting after the submission deadline and, if needed, can request amendments.

Nominees will be evaluated based on their scientific contributions and impact to the pharmaceutical sciences globally.

- a. In the first round of selection, each member of the Award Committee identifies the two most qualified nominees, assigning a score of 2 for the first ranked individual and a score of 1 for the second ranked individual, respectively.



- b. The three nominees with the highest scores after the first round of selection are entered into a second round of selection.
- c. The nominee with the highest number of votes after the second round of selection will be forwarded to the BPS for consideration as Høst-Madsen Medal winner. In the event of a tied vote, a third round of selection is entered to determine the recipient by majority vote. The nominee with the *second* highest number of votes will be kept on file in case the BPS disapproves the first-choice candidate as mentioned above.
- d. If no suitable candidates are nominated (i.e., there is a majority of blank votes), the Award Committee may choose not to recommend an award.
- e. The winner of the Høst-Madsen Medal has to be approved by the FIP-BPS. If the FIP-BPS does not approve the first-choice candidate recommended by the Award Committee, information on the nominee with the *second* highest vote from the Award Committee is offered to the Board at the meeting. The Board can also decide *not* to give the award at all.

Irrespective of the final outcome, the names of all nominees are to be kept strictly confidential within the members of the Award Committee and the BPS. The name of the selected winner of the Høst-Madsen Medal is not to be divulged prior to the announcement by the FIP Head Office on behalf of the BPS. The Scientific Secretary will be responsible for informing the Høst-Madsen Medal winner and all nominating bodies.

Award of the Medal

The Scientific Secretary shall inform the Council of its decision. The Chair of the BPS shall introduce the winner of the Høst-Madsen Medal at the opening session of the FIP Congress followed by presentation of the Medal by the President of FIP. The recipient of this award agrees to present the Høst-Madsen Lecture at the annual FIP Congress that year. The award also includes a roundtrip economy airfare, complimentary Congress registration for the winner and his/her partner, hotel accommodation (up to 5 nights), and two tickets to the Congress closing dinner.